



**MINISTRY OF ECONOMY AND FINANCE  
KINGDOM OF CAMBODIA**

**Loans 4013(ADB), 8387(AFD), 8389(AIF) and Grant 9216(JFPR)-CAM  
Agricultural Value Chain Competitiveness and Safety Enhancement Project**

**REQUEST FOR EXPRESSIONS OF INTEREST  
Recruitment of National Administrative and Finance Assistant  
Package No. MEF-CS07-ADB**

1. The Kingdom of Cambodia has received financing from the Asian Development Bank in the form of loans and grant [Loans 4013(ADB), 8387(AFD), 8389(AIF) and Grant 9216(JFPR)] towards the cost of Agricultural Value Chain Competitiveness and Safety Enhancement Project (ACSEP). The project will strengthen value chains of competitive agricultural products (CAPs)—cassava, mangoes, cashew nuts, vegetables, and native chicken—in the provinces of Kampong Cham, Kampong Thom, Oddar Meanchey, Preah Vihear, Siem Reap, and Tboung Khmum. The project will (i) facilitate access to credit for agro-enterprises and agricultural cooperatives; (ii) promote viable market links among agro-enterprises and agricultural cooperatives, and enhance food safety and quality; and (iii) improve farm-to-market connectivity. The project will benefit about 230 agricultural cooperatives (about 27,000 households) and about 50 agribusinesses in the project areas.
2. The Ministry of Economy and Finance (MEF), implementing agency (IA) for ACSEP output 1, invites Expressions of Interest (EOIs) for the consulting services as Individual Financial Specialist Consultants (FSC) to provide technical and administrative support to the MEF in implementing output 1. The Project Implementing Unit (PIU) for output 1 which was established by MEF will be comprised of designated MEF officials and the FSC team. The FSC team will closely work with the participating financial institutions (PFIs) to implement three ACSEP financial schemes under output 1, namely, the agricultural value chain loan credit line (AVCL-CL), equity capital loan credit line (ECL-CL), and credit guarantee fund (CGF). The FSC team will closely coordinate with ACSEP PIU for output 1 particularly on financial aspects, capacity building and outreach to potential subloan borrowers. The duration of the services is varied and based on the professional specialist requirements and can be extended depending on the need.
3. The FSC team will be engaged under time-based contracts and will comprise of two international and four national experts, namely: (i) international agribusiness finance specialist; (ii) international credit guarantee specialist; (iii) national agribusiness finance specialist, (iv) national financial management specialist; (v) national project administrator, and (vi) national credit risk management specialist.
4. As part of the FSC team, a **National Administrative and Finance Assistant** will be selected in accordance with the policies of the Asian Development Bank detailed in the ADB Procurement Policy: Goods, Works, Non-consulting and Consulting Services, and Procurement Regulations for ADB Borrowers: Goods, Works, Non-consulting and Consulting Services (2017, as amended from time to time), including the Guidance Note on Consulting Services

*Administered by ADB Borrowers (2018, as amended from time to time)* which can be found at:  
<https://www.adb.org/documents/adb-procurement-policy>;  
<https://www.adb.org/documents/procurement-regulations-adb-borrowers>; and  
<https://www.adb.org/documents/consulting-services>.

5. To obtain more detailed information (terms of reference and cost estimates), interested consultants should check the URL/link below on the Asian Development Bank Consultant Management System (ADB CMS). Expressions of Interest (EOI) completed form and its supporting documents must be submitted through the ADB CMS not later than **09 June 2024**. Late submission of EOIs will not be accepted. The URL/link for EOI submission for a **National Administrative and Finance Assistant** position is below:  
[https://selfservice.adb.org/OA\\_HTML/adb/xxcrs/jsp/ADBCsrnFwd.jsp?sel=199582](https://selfservice.adb.org/OA_HTML/adb/xxcrs/jsp/ADBCsrnFwd.jsp?sel=199582)
6. Trust Regulator reserves the right to accept or reject any EOI, and to annul the Selection of Consultants process or reject EOIs at any time prior to contract award, with or without thereby incurring any liability to the affected consultants.
7. To request for clarifications, consultants can contact below email addresses during office hours from 8 a.m. to 5 p.m. Phnom Penh time.

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